

Person Specification – Pastoral Support Assistant

GCSE Maths and English, minimum grade C, or equivalent	Essential
Evidence of recent professional development	Essential
First aid qualification / training	Desirable
Experience	
Relevant, recent experience in an 11-16 school in a similar position	Essential
Evidence of successful impact on pupil progress and behaviour	Essential
Experience of working with pupils with a variety of behavioural needs including pupils with SEBD SEN and having successful outcomes	Essential
Experience of working positively with individual or small groups to reflect on and find strategies for behaviour concerns	Desirable
Experience of restraint training	Desirable
Evidence of CPD in a relevant area	Desirable
Experience of working with parents/carers and other agencies	Essential
Experience of working successfully as part of a team	Essential
Skills, Knowledge and Understanding	
A good knowledge of strategies and techniques in behaviour management and the ability to effectively communicate with pupils in a professional, confidential and compassionate way	Essential
An understanding and belief in the power of inclusive education	Essential
Knowledge of the different types of outside agencies and services that can support pupils with effective outcomes	Essential
An ability to diffuse difficult situations and find constructive ways forward with a focus on removing obstacles to learning	Essential
Ability to communicate effectively and appropriately with both staff and pupils, and to be able to prepare reports, profiles and maintain clear and comprehensive records	Essential
A familiarity with IT and with its educational uses as well as an ability to use it effectively to fulfil data input requirements	Essential
Personal Qualities	
Ability to relate well to people at all levels	Essential
Ability to inspire, challenge, influence and motivate others	Essential
An absolute commitment to the belief that every child deserves the very best education	Essential
A passion for the values of community education	Essential
An ability to maintain professional integrity even when under pressure	Essential
Flexibility and resilience	Essential
An ability and desire to work in a high challenge and low threat way to ensure improvement in all areas	Essential
High organisational skills including the ability to prioritise and manage time effectively	Essential
Capacity and enthusiasm for hard work and challenge	Essential
Able to work as part of a team whilst also being self-motivated	Essential
Emotional intelligence	Essential
Capacity to reflect on practice	Essential
An understanding of the strategies for ensuring inclusion, diversity and access	Essential
Reliability, honesty and trustworthiness, demonstrating the highest professional standards	Essential
Ability and confidence to communicate effectively both verbally and in writing	Essential
A commitment to on-going personal development and willingness to undertake appropriate training	Essential
Evidence of commitment to safeguarding and protecting the welfare of children	Essential