



Heathcote School & Science College

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Headteacher: Emma Hillman NPQH, MSc, MA



RLS/mbt/lgs

28 September 2017



Dear Parent / Carer,

Re: Year 12 Tutors Evening



On Thursday 12th October 2017, from 5pm until 7.30pm we are holding our Tutor Evening, which is your opportunity to meet for 5 minutes with your son/daughter's Form Tutor. You will have the chance to discuss concerns in relation to settling in to the Sixth Form and also to hear an overview of their Subject Teacher's views.



Your son/daughter will be provided with a copy of the below slip. In order that you are not kept waiting for too long, please indicate on the reply slip which time slot you would prefer and return the completed slip to sixth form reception so that we can process your request. We will endeavour to see you during your chosen time period.

We look forward to seeing you.



Yours faithfully,

Ms R. Lewis
Head of Year 12 & 13



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Please return the completed reply slip to reception as soon as possible.



I am the person with parental responsibility (Name).....

I will / I will not be attending the Tutors Evening on Thursday 12th October 2017.

I would like to meet with a Form Tutor at the following time:

Please indicate three choices in preferential order 1 / 2 / 3.

5pm to 5.30pm 5.30pm to 6pm

6pm to 6.30pm 6.30pm to 7pm

7pm to 7.30pm

Parent / Carer Signature..... Date.....

Student Name..... Form.....

