



# Heathcote School & Science College

Normanton Park, Chingford, London E4 6ES. Tel: 020 8498 5110 Fax: 020 8529 3935

E-Mail: heathcote.school@heathcote.waltham.sch.uk Web: www.heathcoteschool.com

Headteacher: Emma Hillman NPQH, MSc, MA



SRS/DMS

21<sup>st</sup> March 2018

Dear Parent / Carer,



**Re: Year 7 Parent Evening – Thursday 19<sup>th</sup> April 2018.**

The Parent Evening for Year 7 students will be held on Thursday 19<sup>th</sup> April 2018 from 5.00pm until 7.30pm. You will have the opportunity of meeting the subject teachers who are teaching your child this year to discuss his/her progress and any concerns you may have.



We are operating an appointments system and you will be allocated a 5 minute time slot with each teacher. Please discuss with your son/daughter if there are teachers you would particularly like to meet with. Please return the bottom half of this letter to the Main School Office for the attention of Ms Richards as soon as possible. Your son/daughter will be given their appointment sheet when the reply slip has been returned. If you are unable to attend this evening and would like to meet with me to talk about your child, please contact me to make an appointment.



Yours faithfully,



Ms. S. Richards  
Acting Head of Year 7



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**Please return this slip to the Main School Office for the attention of Ms Richards as soon as possible.**



I .....(print parent / carer name) am the person with parental responsibility and I / we will / will not be attending the Year 7 Parent Evening on Thursday 19<sup>th</sup> April 2018.



Signed.....Parent/Carer Date.....

Student Name..... Form.....

