



Heathcote School & Science College

Normanton Park, Chingford, London E4 6ES. Tel: 020 8498 5110 Fax: 020 8529 3935

E-Mail: heathcote.school@heathcote.waltham.sch.uk Web: www.heathcoteschool.com

Headteacher: Emma Hillman NPQH, MSc, MA

EHN/FAN



19th April 2018



Dear Parent/Carer,

Firstly I would like to apologise for the technical issues that delayed the sending out of reports. Please contact me urgently if you still have not received these.

I wanted to update you about a few issues which I will share with pupils in assembly next week. There will be a number of further updates to follow over the next few weeks.



Staffing

- We have appointed a temporary Deputy Head Teacher, Mr Wilson, for the Summer Term who will replace Mr Bookatz who is currently on long term sickness absence. He is extremely experienced in many areas and will support the school in its journey of improvement. Further news about changes to the Senior Leadership Team in September will follow.
- Ms Gardiner has now joined us as our new SENDCO and will be contacting parents of pupils with special educational needs shortly. If you would like to get in touch in the meantime, please email her on email jgardiner@heathcote.waltham.sch.uk
- Mr Ahmed will replace Ms Syeddah for the Summer Term and will take over the Maths classes previously taught by her.
- Mr Wilson (see above) will be picking up a number of English classes. I will send a separate letter to parents of these classes.
- Ms Richardson will be joining us as a temporary Behaviour Support Worker for the Summer Term. We are currently appointing a number of new pastoral staff.



supporting individual excellence



Heads of Year

We are moving to appoint Heads of Year from the teaching staff to lead each year group. Once these key posts have been appointed, we will provide you with further information. This will bring us in line with most other schools and ensure a focus on progress of the year group with back up from a new pastoral team. These posts will begin this term but will be properly in place from September 2018.

Punctuality

We have an increased drive on punctuality and for this reason, the school gate will shut at 8.45am promptly from now on. Pupils who are late will have to then make their way to the front entrance to be signed in by a member of the Attendance Team and will then need to undertake a lunchtime detention. You will be contacted if punctuality is an ongoing problem. After half term, the gate will close at 8.40am as



pupils need to be in tutor period at 8.45am promptly. We are giving pupils and parents half a term to get used to this change to procedures. Please contact Ms Longmuir (email address: diane.longmuir@heathcote.waltham.sch.uk) if you need support with your child arriving in time for school.

Behaviour

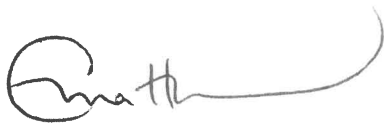
These are some other changes this term to support good behaviour such as the introduction of a 'new, improved prefect system;' for which prefects are currently being recruited in Year 10 and separate areas for year groups at lunchtime. In addition, pupils with persistent poor behaviour will not be able to represent the school on trips or in school teams. Further details will follow. Our new behaviour policy will officially be launched in September 2018.

Lunchtime

As you know by September, we will have a new catering provision. In the meantime, I am, as you know unhappy, with Key Stage 4 pupils having to eat at break time. Due to Year 11 undertaking public exams this year, we are ensuring that from Monday 23rd April, all Year 11 pupils will eat at lunchtime. Details will be shared with Year 11 prior to this date as to how this will work.

Please do not hesitate to contact me if you have any questions or queries on my email address: ehillman@heathcote.waltham.sch.uk

Best wishes

A handwritten signature in black ink, appearing to read 'Emma Hillman', with a long, sweeping flourish extending to the right.

Emma Hillman
Headteacher