



# Heathcote School & Science College

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Headteacher: Emma Hillman NPQH, MSc, MA



RLS/lgs/tci

11th January 2019



Dear Parent/Carer

## Re: Year 13 Parents' Evening



Year 13 Parents' Evening students will be held on **Thursday 17<sup>th</sup> January 2019 from 5.00pm until 7.30pm**. You will have the opportunity of meeting the subject teachers who are teaching your child this year to discuss their progress and any concerns you may have.



We do not operate an appointment system for such evenings as parent feedback supports a more flexible model. We suggest meetings are no more than 5 minutes and we will operate a queuing system, which has proven to work successfully. On arrival, you will be given a copy of your son/daughter's recent subject teacher reports along with their timetable. A map of teacher locations for the evening will be available and you should decide who you wish to see. Please discuss with your son/daughter if there are teachers you would particularly like to meet with.



Please return the tear off slip below and ask your child to provide this to Sixth Form reception. If you are unable to attend this evening and would like to meet with me to talk about your child, please contact me to make an appointment.



Yours sincerely



Ms R Lewis  
Head of Year 12 & 13

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**Please return this slip to Sixth Form Reception as soon as possible.**



I .....(print parent/carer name) am the person with parental responsibility and I / we will / will not be attending the Parent's Evening on Thursday 17<sup>th</sup> January.



Signed.....Parent/Carer  
Date.....

Student.....  
Form.....

