



Heathcote School & Science College

Normanton Park, Chingford, London E4 6ES. Tel: 020 8498 5110 Fax: 020 8529 3935

E-Mail: heathcote.school@heathcote.waltham.sch.uk Web: www.heathcoteschool.com

Headteacher: Emma Hillman NPQH, MSc, MA



MPE/SNN



4th April 2019

Dear Parent/Carer,



RE: Year 8 Parents' Evening – Thursday 2nd May 2019

Year 8 Parents' Evening will be held on Thursday 2nd May 2019 from 5.00pm until 7.30pm. You will have the opportunity of meeting your child's subject teachers to discuss their progress and attitude to learning.



We do not currently operate appointment systems for such evenings as parent feedback supports a more flexible model. You will be given a copy of your child's timetable and should decide who you wish to see during the evening. Appointments will last approximately 5 minutes and we operate a queuing system which normally works successfully.



The expectation is that attendance should be over 90%. If for some reason, you are unable to attend the evening and would like to meet with me to talk about your child, please contact me on 020 8498 5110 or mpage@heathcote.waltham.sch.uk to make an appointment.



Please take a moment over the Easter break to print off a copy of this letter and return the reply slip at the bottom of this letter to your child's form tutor by **Friday 26th April 2019**.



Yours sincerely,



M Page

Head of Year 8



Please return this slip to your form tutor by Friday 26th April 2019.

I _____ (print parent/carer name) am the person with parental responsibility and I / we will / will not be attending the Year 8 Parents' Evening on Thursday 2nd May 2019.

Reason for non-attendance: _____

Pupil's Name: _____ Form: _____

Parent/Carer signature: _____ Date: _____

