



# Heathcote School & Science College

Normanton Park, Chingford, London E4 6ES. Tel: 020 8498 5110 Fax: 020 8529 3935

E-Mail: [heathcote.school@heathcote.waltham.sch.uk](mailto:heathcote.school@heathcote.waltham.sch.uk) Web: [www.heathcoteschool.com](http://www.heathcoteschool.com)

Headteacher: Emma Hillman NPQH, MSc, MA



Our Ref: LTA/lgs/tci

2<sup>nd</sup> May 2019

Dear Parents/Carers,

## **Re: Polling Station – Sixth Form Closure Thursday 23<sup>rd</sup> May 2019**

I am writing to inform you that the Sixth Form building will be used as a Polling Station for the European elections on **Thursday 23<sup>rd</sup> May 2019**. Unfortunately, we will therefore need **to close the Sixth Form for the day** and apologise for the unavoidable disruption this might cause.

**Public examinations will take place as normal** and will be held in the main school building. The examinations taking place are English Literature, Economics, PE, BTEC Business Unit 3, AS Italian and AS Business - I encourage you to familiarise yourself with your son/daughters exam timetable so that you are aware of the date and time of these important exams. Students will be required to arrive by 8.30am and 1.15pm at the latest for morning and afternoon exams respectively.

To support pupils with their revision, the school will ensure space for quiet study is available if requested. Pupils will need to inform Miss Tobia if they wish to study independently in school on Thursday 23<sup>rd</sup> May so that this can be planned alongside the election. If there are any changes to this as a result of the turbulent political situation, we will let you know.

In addition, I would also like to inform you that from now and during the examination period the LRC will have extended opening times from **8am to 6pm** so that students have the opportunity to revise in school.

I would like to take this opportunity to remind Year 12s that they will have end of year exams starting on 24<sup>th</sup> June 2019 and wish all Year 13 students luck with their public examinations which begin on 20<sup>th</sup> May 2019.

Yours sincerely,

Laura Tobia  
Director of Sixth Form